

# Stay Certified:

## A Practical Guide to Recertification

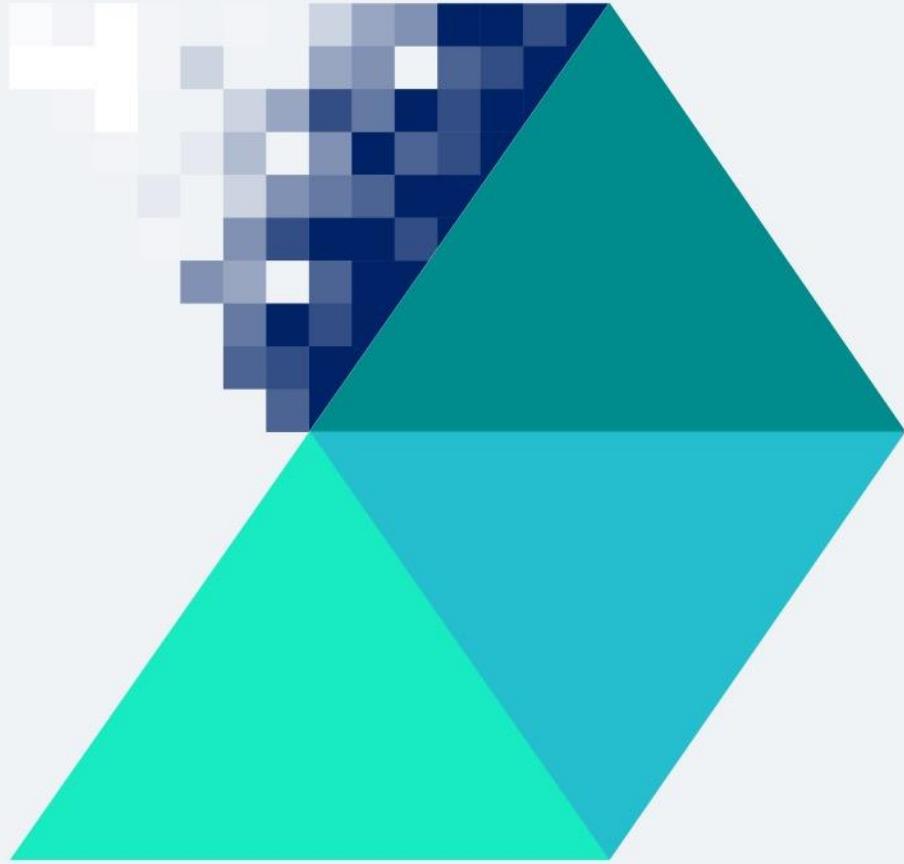




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## Requirements by Certification Type

## ACAMS RECERTIFICATION REQUIREMENTS

Certification Level	Total Credits Required	Frequency	Application Required	ACAMS Membership	Deadline	Fee
<b>Associate</b>						
CYKCA	2 total, both must be from ACAMS	Annually	No. Your designation will automatically recertify one year after the exam/recertification date, provided credit requirements are met and membership is active.	Required	Not applicable	<b>Free</b>
CTMA						
CAFCA						
<b>Specialist</b>						
CAMS	60 total, 12 must be from ACAMS	Every 3 years	Yes, online	Required	<b>Early bird:</b> Oct 1 (year of expiration)  <b>Regular:</b> Dec 15 (year of expiration)  <b>Late:</b> Mar 31 (year after expiration)	<b>Early bird:</b> US\$200  <b>Regular:</b> US\$250  <b>Late:</b> US\$300
CGSS	30 total, 15 must be from ACAMS					
CCAS	30 total, 15 must be from ACAMS					
CAFS	30 total, 15 must be from ACAMS					
<b>Advanced Specialist</b>						
CAMS-Audit	45 total, 15 must be from ACAMS	Every 3 years	Yes, online	Required	<b>Early bird:</b> Oct 1 (year of expiration)  <b>Regular:</b> Dec 15 (year of expiration)  <b>Late:</b> Mar 31 (year after expiration)	<b>Early bird:</b> US\$200  <b>Regular:</b> US\$250  <b>Late:</b> US\$300
CAMS-FCI						
CAMS-RM						

# Recertification journey examples:

**Associate**  
e.g. CTMA

Passed exam on  
**Oct 1, 2024**  
OR  
Automatically recertified  
on **Oct 1, 2024**

Recertify **annually**

Requirements must be met  
**by Oct 1, 2024**

**Specialist**  
e.g. CAMS

Passed exam in **Dec 2024**  
OR  
Recertified in **2024**

Recertify every **3 years**

Recertify by **Dec 2027**  
Last chance: Mar 2028\*

**Advanced  
Specialist**  
e.g. CAMS-FCI

Passed exam in **Jan 2024**  
OR  
Recertified in **2024**

Recertify every **3 years**

Recertify by **Dec 2027**  
Last chance: Mar 2028\*

# Recertifying multiple designations



## Associate

Each associate-level certification will **automatically recertify one year after the exam/recertification date**, provided credit requirements are met and membership is active.



## Specialist

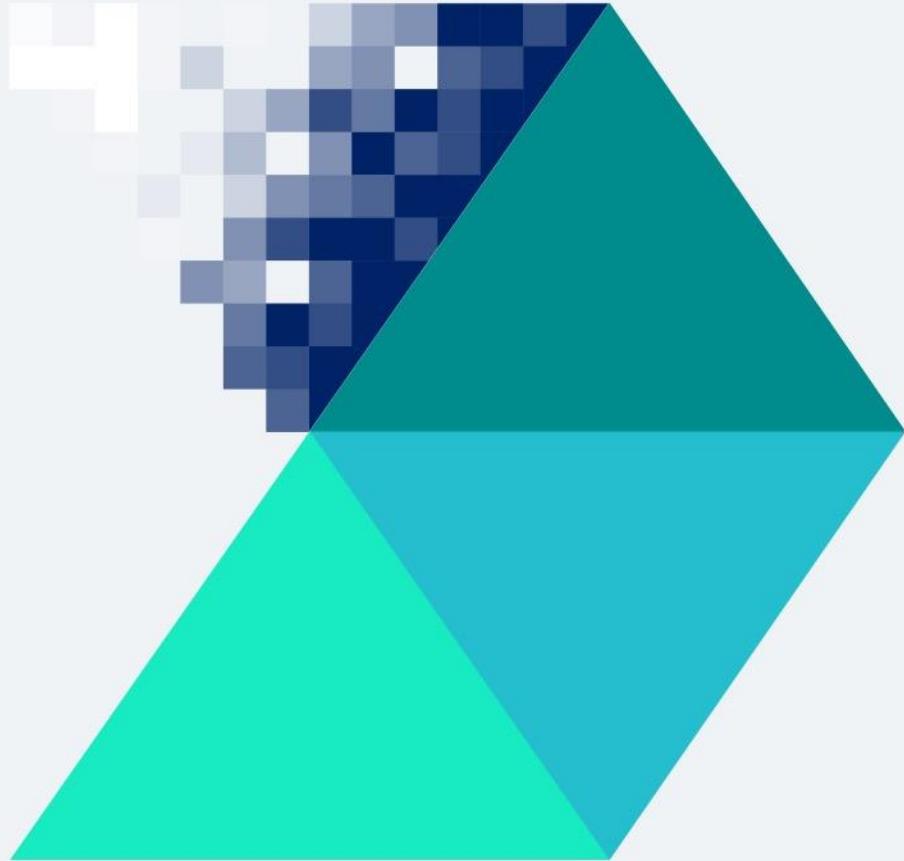
If you have multiple specialist-level designations and wish to maintain all of your designations, you must **recertify each one separately**.



## Advanced Specialist

You do not need to recertify all of your advanced specialist designations – **only the one that you earned most recently**. By recertifying your most recent designation, you will maintain any previously earned advanced specialist-level designations, as well as your CAMS designation.

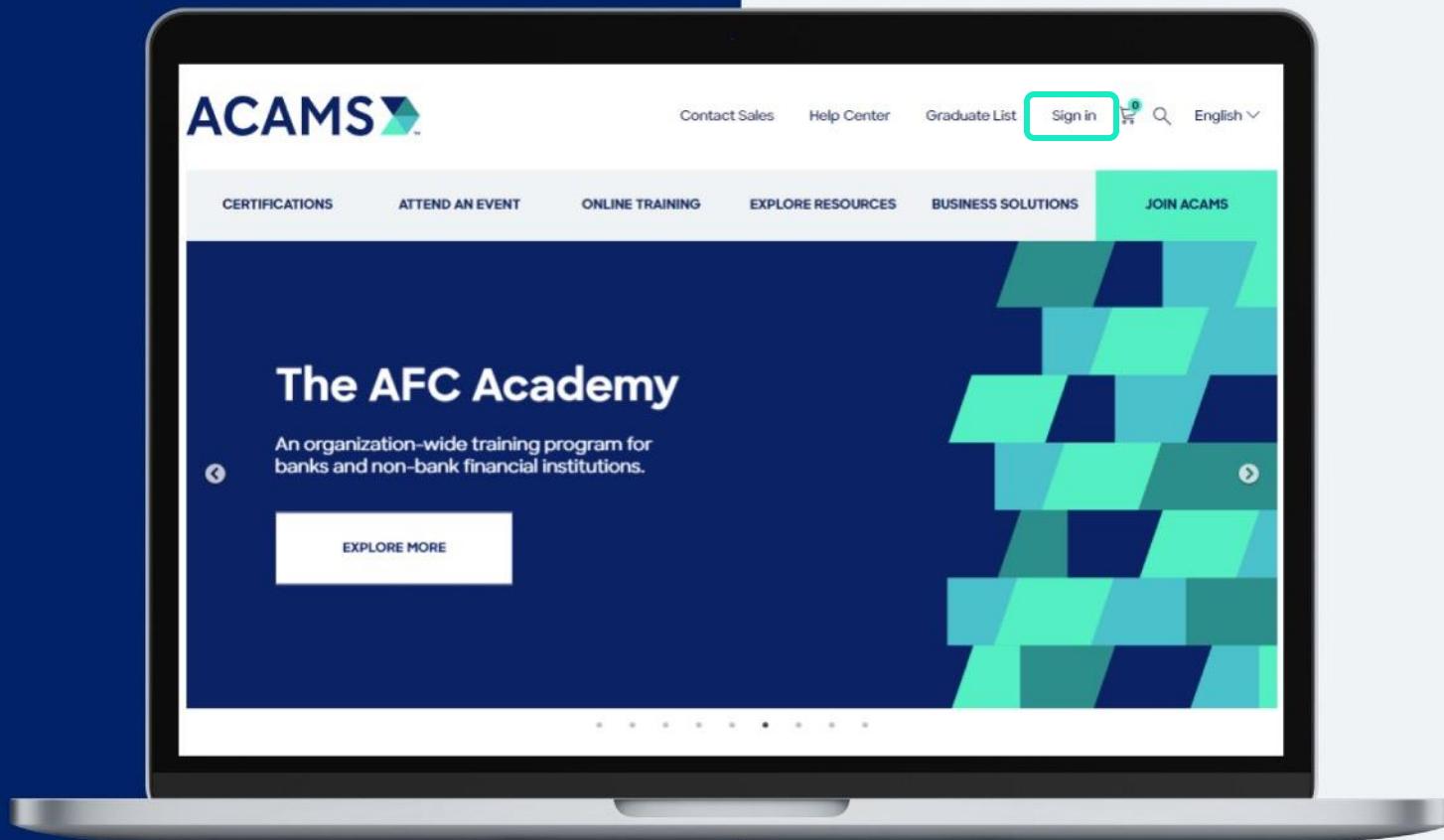
If you hold multiple certifications and would like more information about the recertification process, [contact us](#).



# Your ACAMS My Account Page

Your ACAMS **My Account** page has information you will need as you fill out your recertification application. Here, you will find:

- Your membership type and expiration date
- Your educational credits
- Your certification expiration date



## Sign into your ACAMS account at [acams.org](https://acams.org)

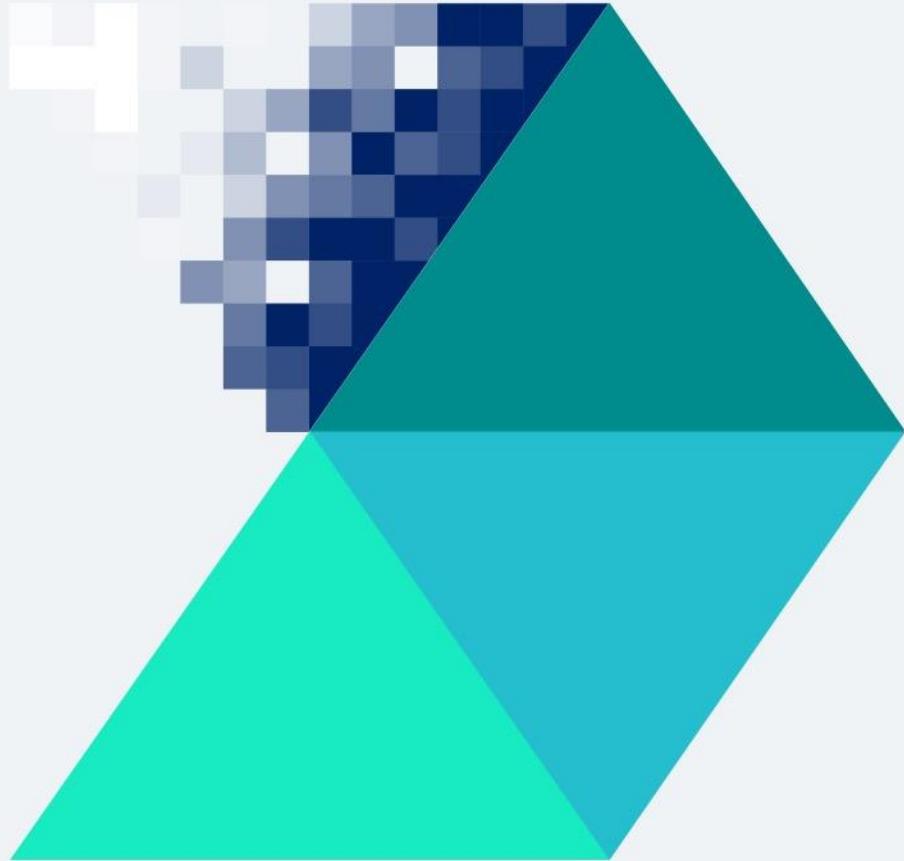
On the ACAMS homepage, please click on “Sign in” to sign into your account.

## Navigate to Account Home

Once you have successfully signed in, please click on “My Account”, and then on “Account Home”.

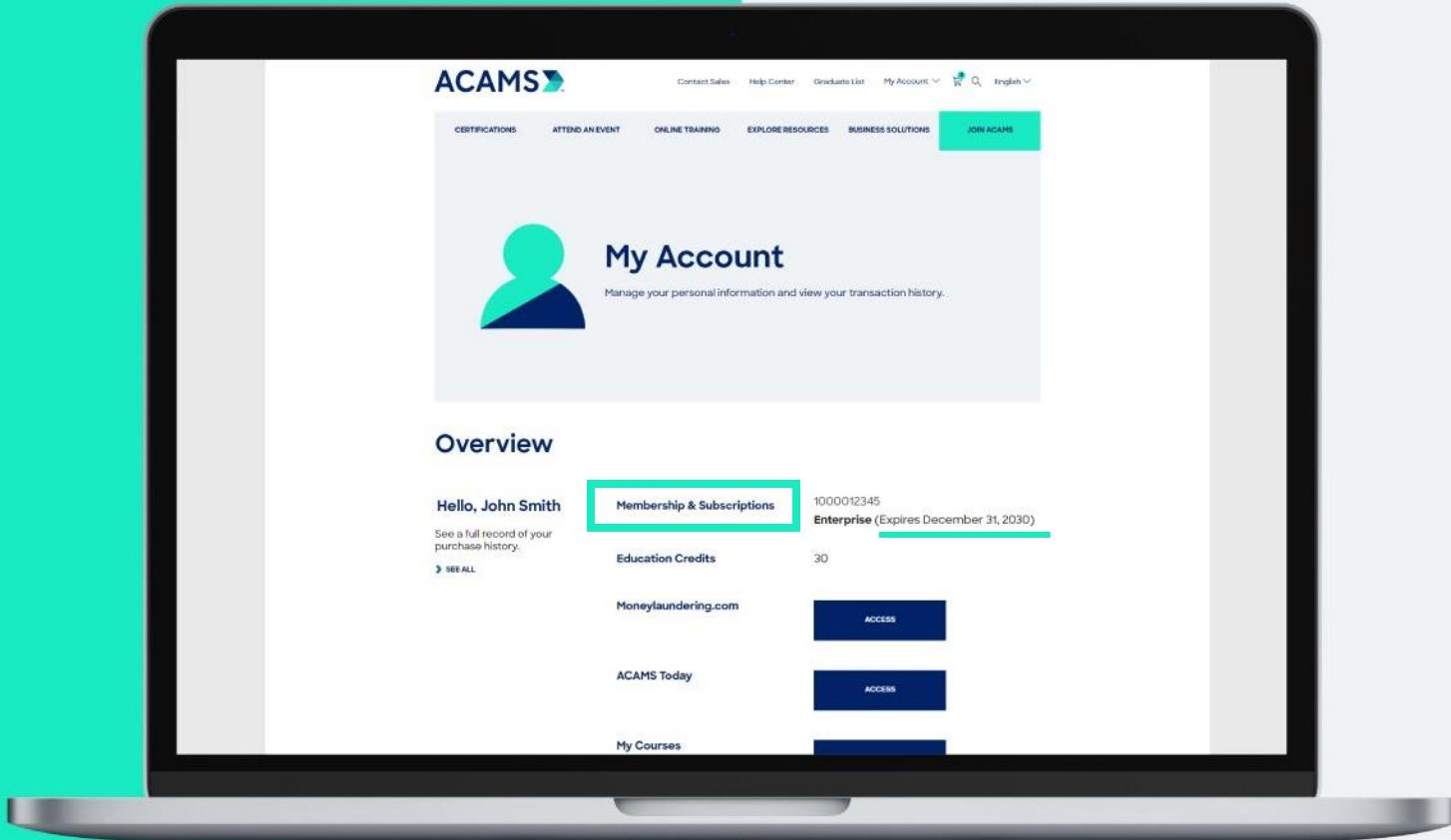
This will take you to your “My Account” page.





## How to Find Your:

- ACAMS membership expiration
- ACAMS educational credits
- ACAMS certification status

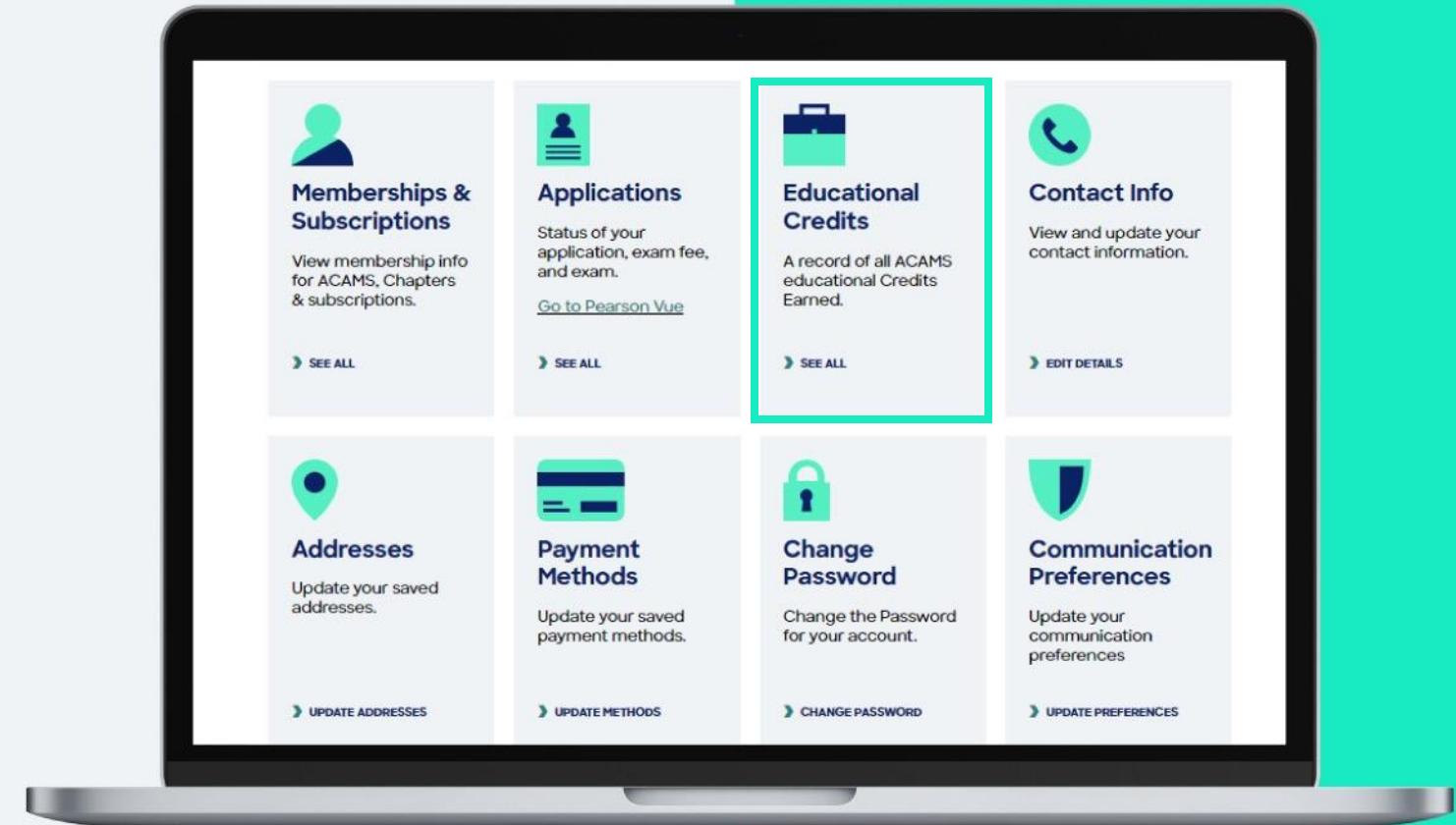


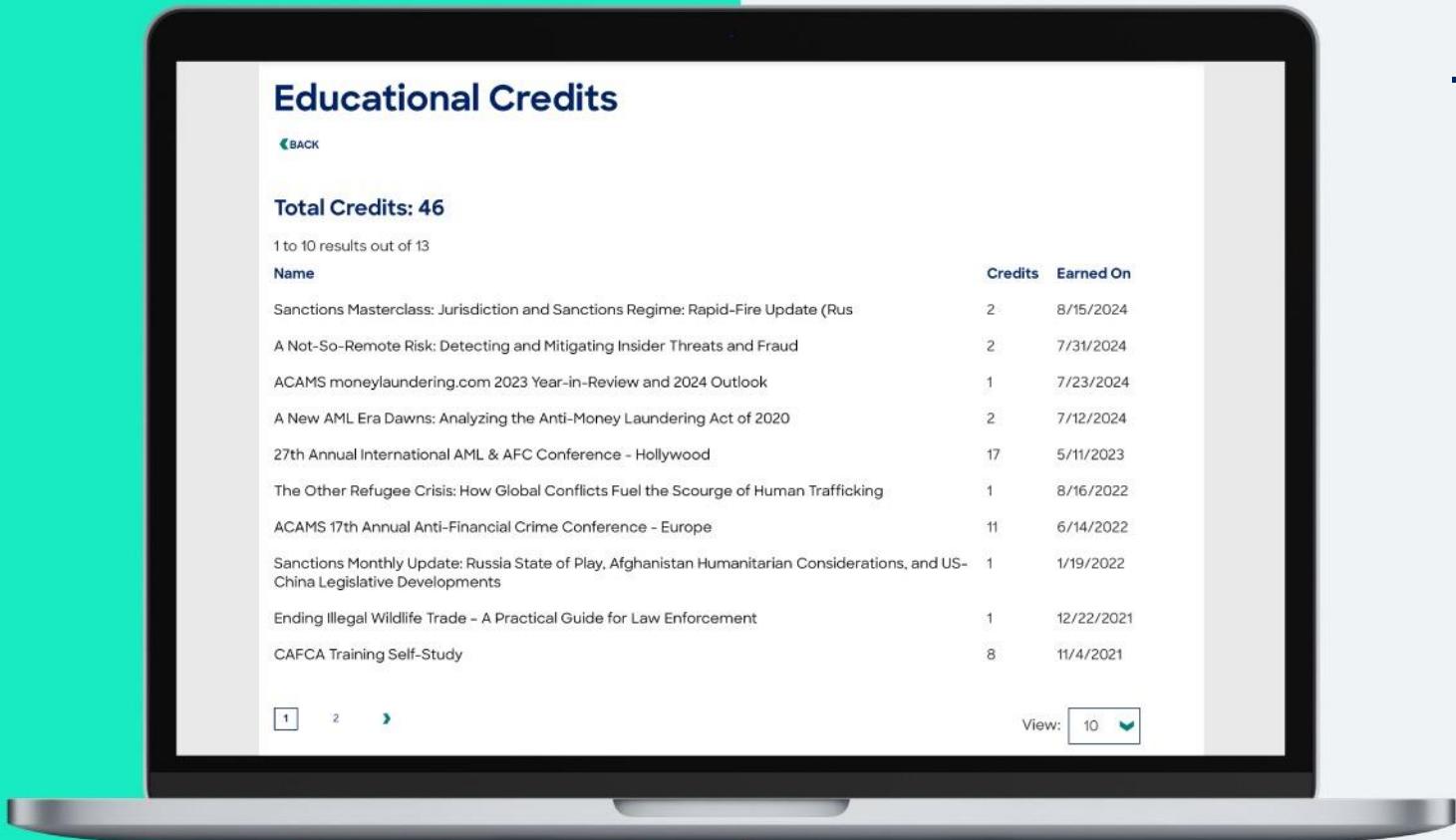
## Membership expiration

- Under **Membership & Subscriptions**, you will find your membership **expiration date**. Your membership must be active (not expired) to be eligible for recertification.

## Your Educational Credits

- To complete your recertification, ACAMS asks you to provide evidence of your continuing education in the form of recertification credits.
- Click on “See All” under **Educational Credits**. Here, you will find the number of **ACAMS credits** you have earned for the lifetime of your account.





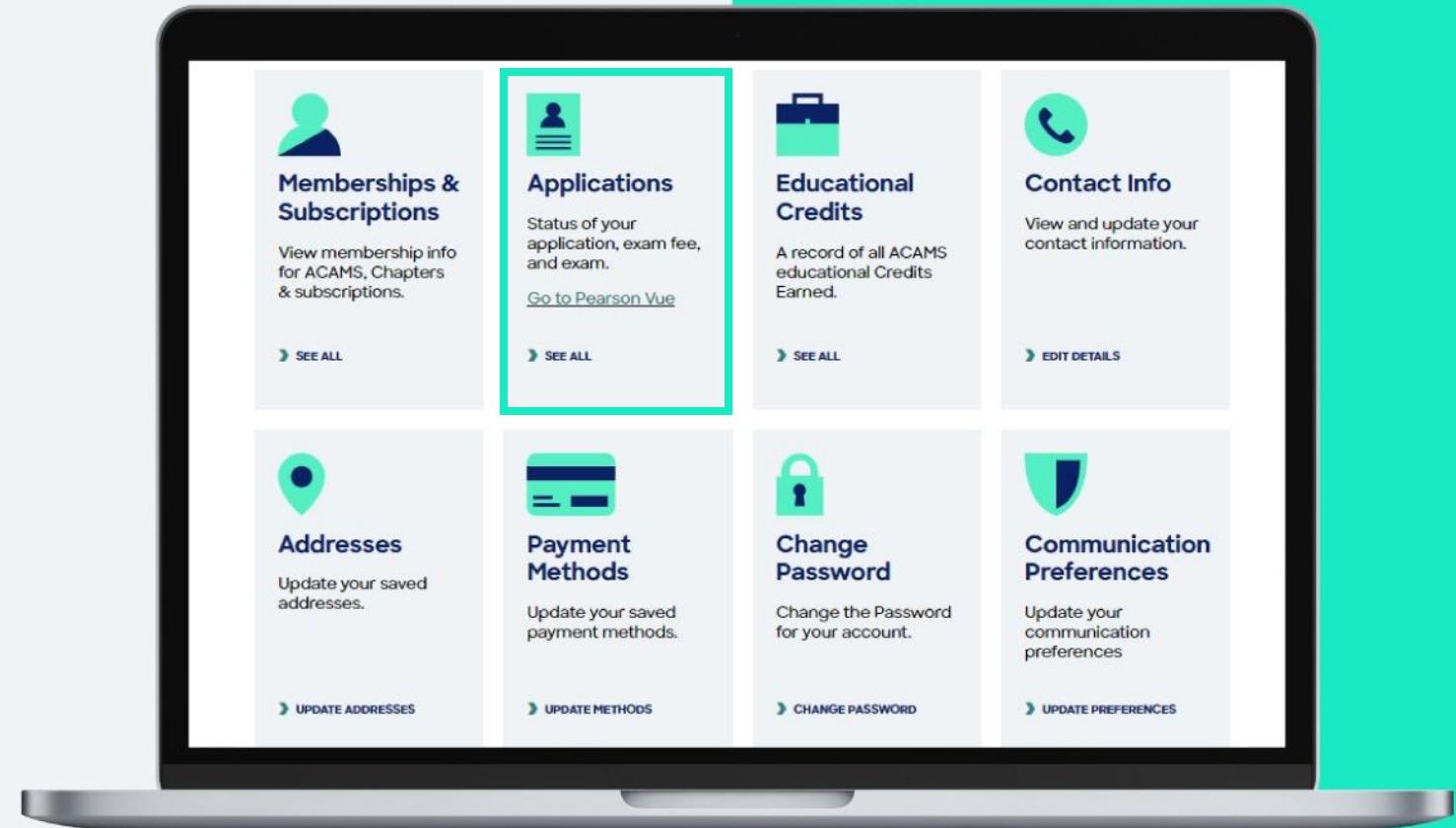
## Credits

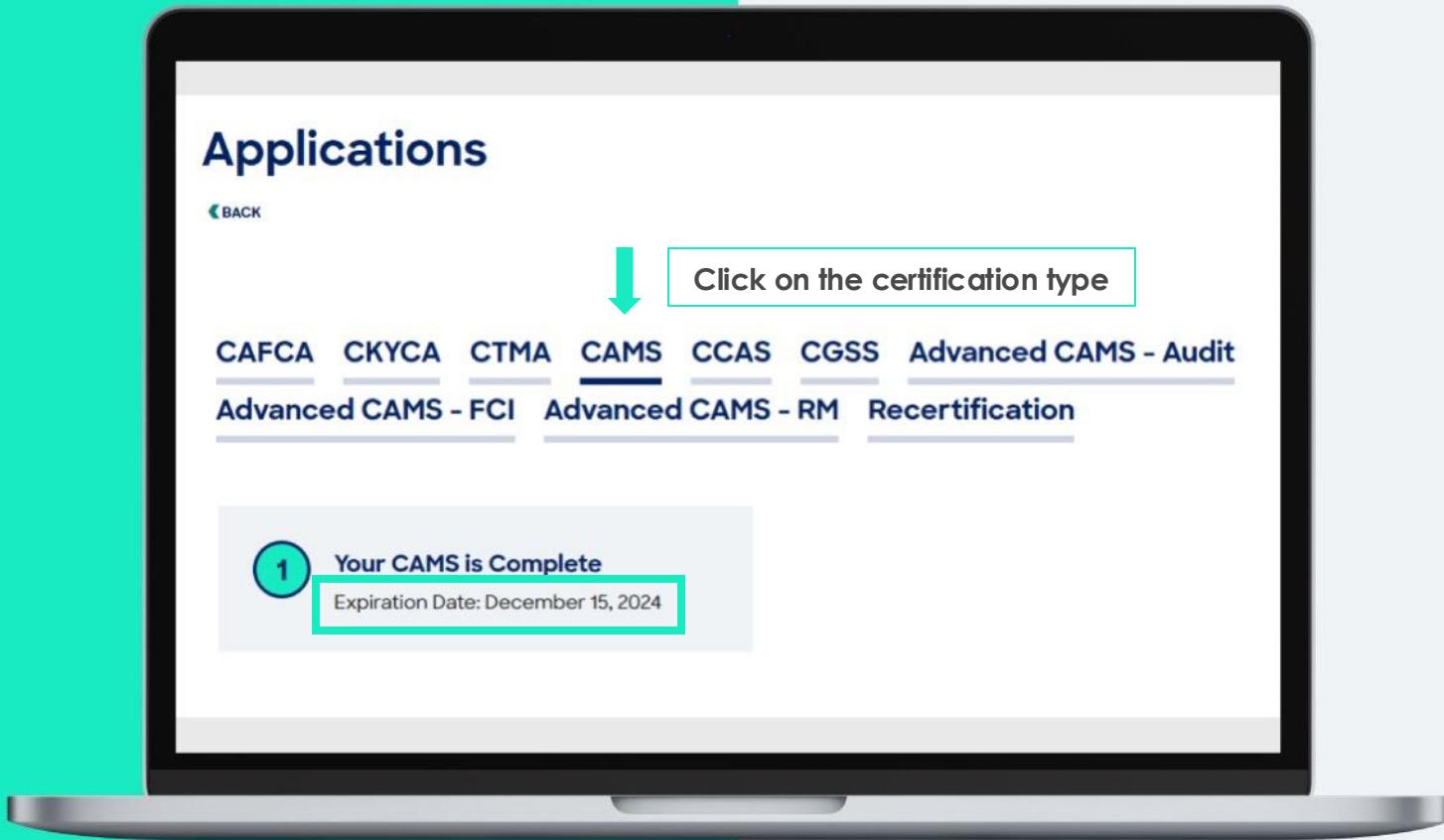
- You can accrue recertification credits through training (ACAMS or otherwise) and professional experience. Here, you will only be able to see the credits you have accrued through ACAMS.
- You will need to add up your credits based on the requirements of your certification.
- All of your credits must have been earned in the time period since you obtained your certification (or since your most recent recertification).

## Your certification expiration date

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To check your certification status, scroll down to “Applications” and click on “See All”.

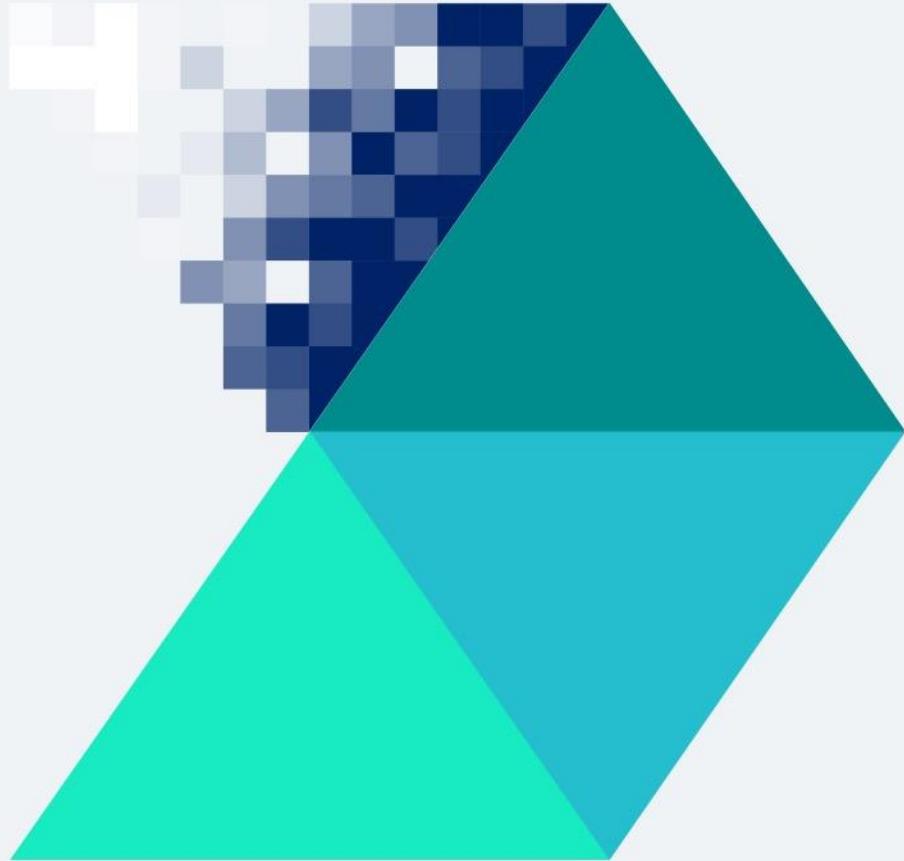




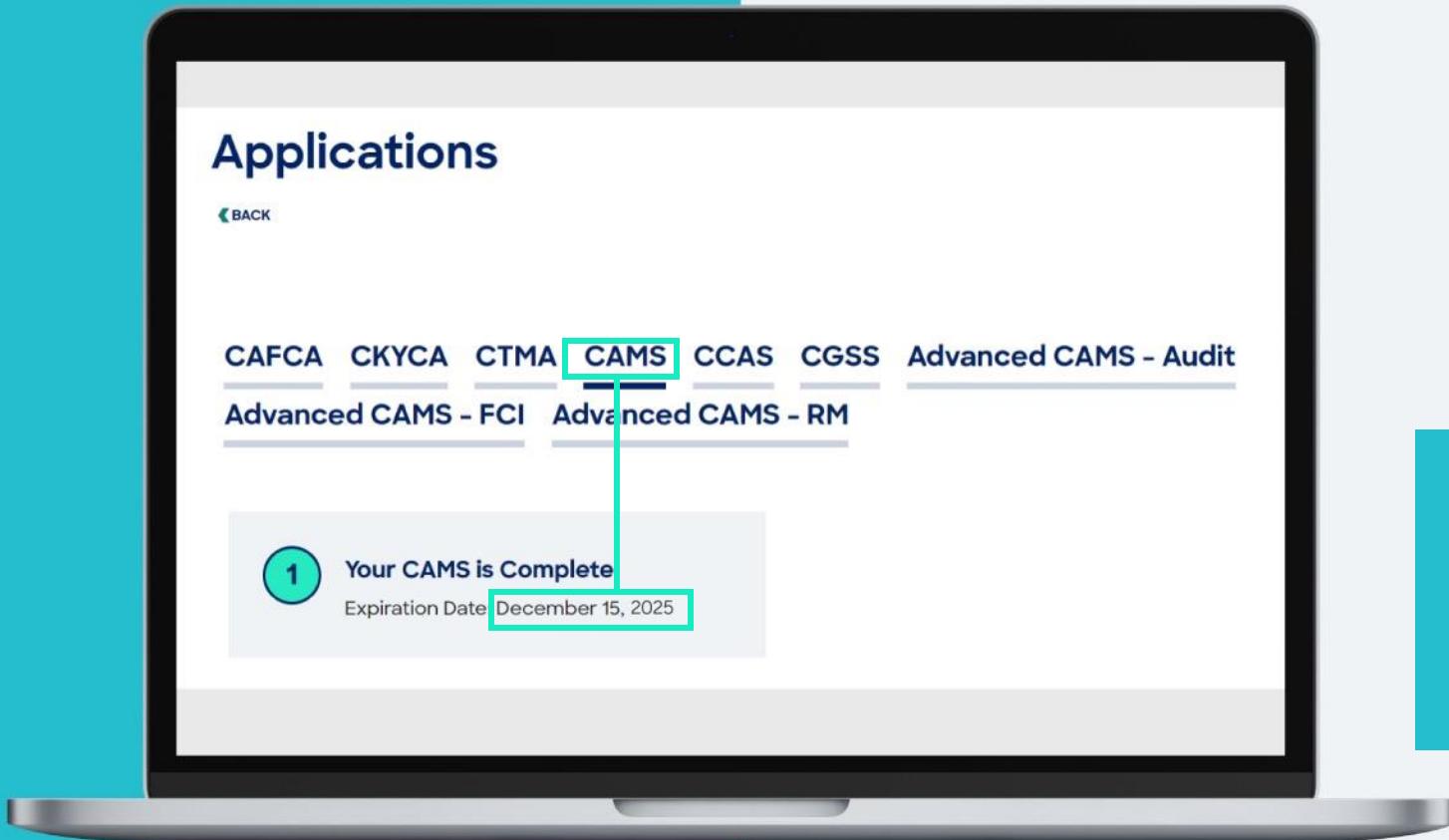
## Find your certification

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This page will show you each of your certifications. Click on the certification to find the expiration date.



I Know My Certification  
Expiration Date.  
**Now what?**



## Active, no action required

Your certification is considered active, with no action required at this time, if:

- It is not expired.
- It does not expire in the current year.

- In this example, assume the current year is 2024. The credential expiration date is December 15, 2025.
- The user does not need to recertify this year.

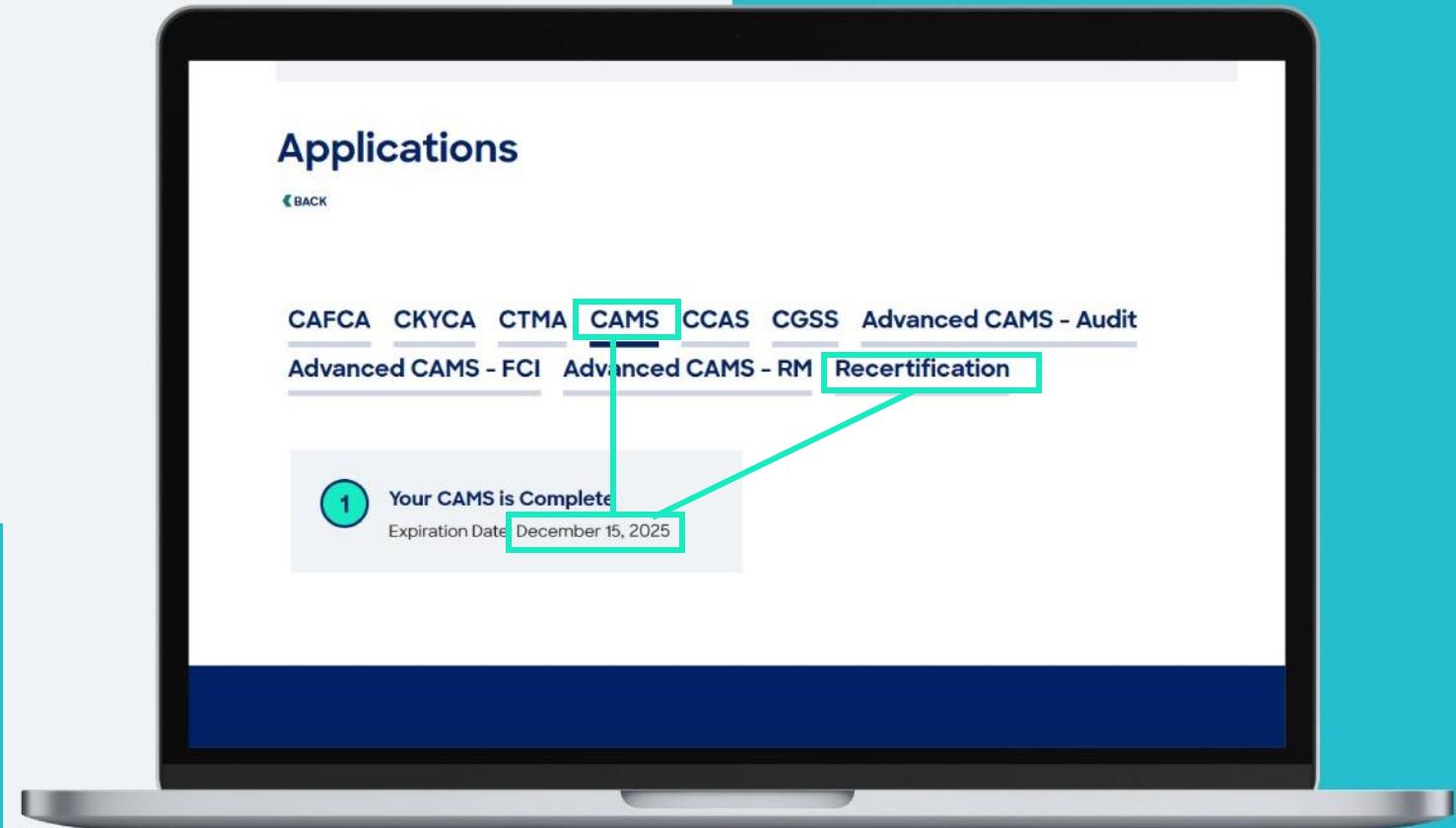
## Recertification required

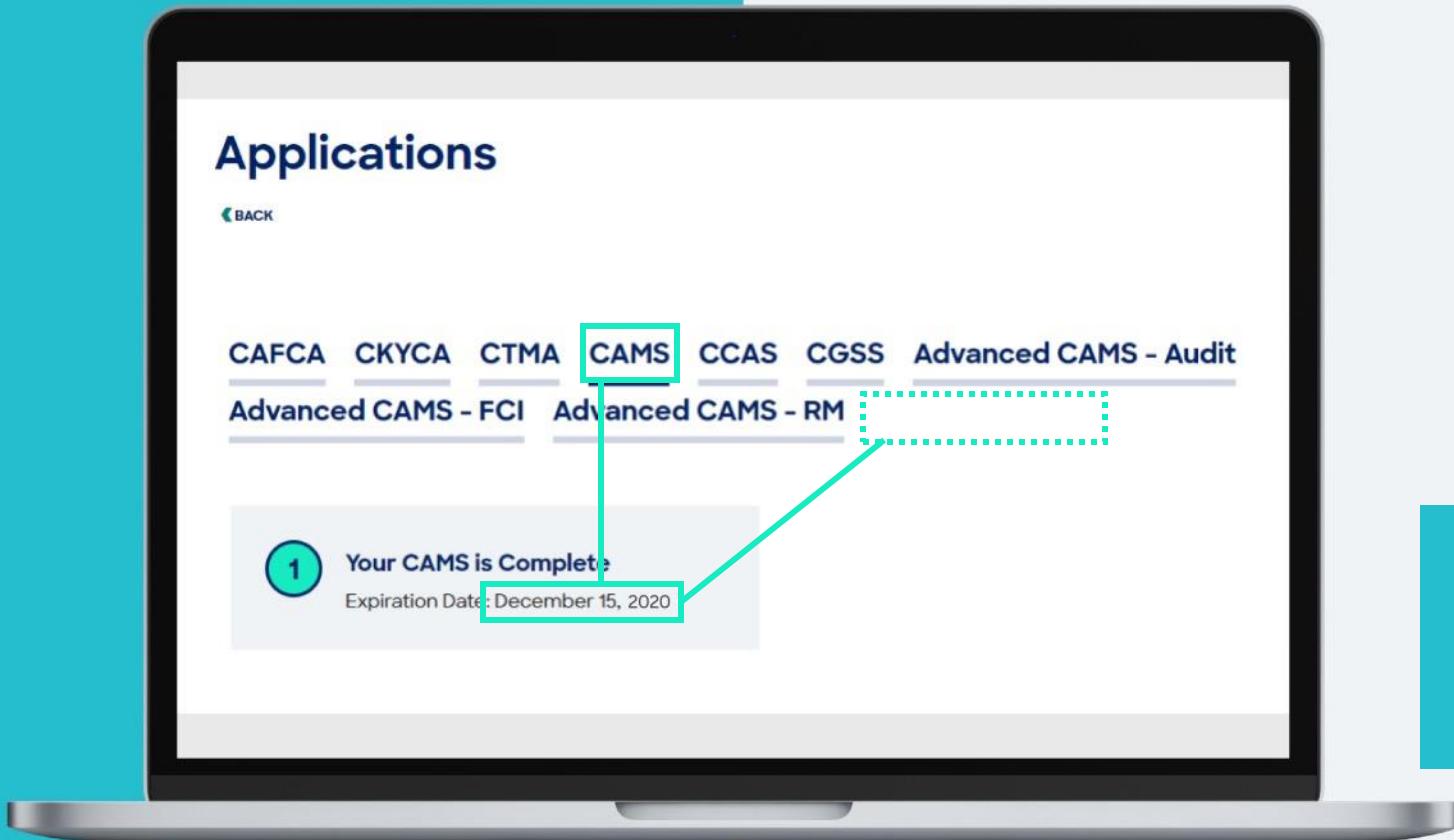
Recertification is required, if:

- **It expires in the current year.**

This means you need to recertify before December 15 of the current year.

- In this example, assume the current year is 2024. The expiration date is December 15, 2024, so the user needs to recertify within the year.
- There will be a “Recertification” option available in the page, click on that option to apply recertification.





If you find that your certification has expired and you would like to find out if you are still eligible to recertify, please contact the ACAMS [Help Center](#) for assistance.

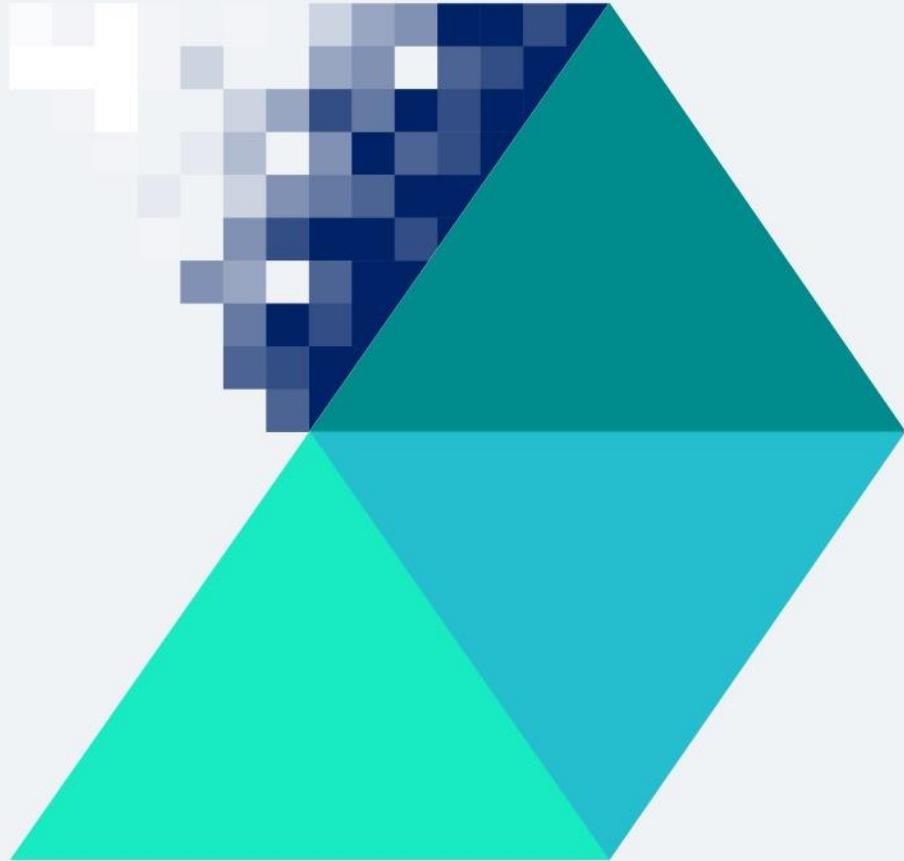
## Expired

Your certification is considered expired if:

- **It expired before the current year.**

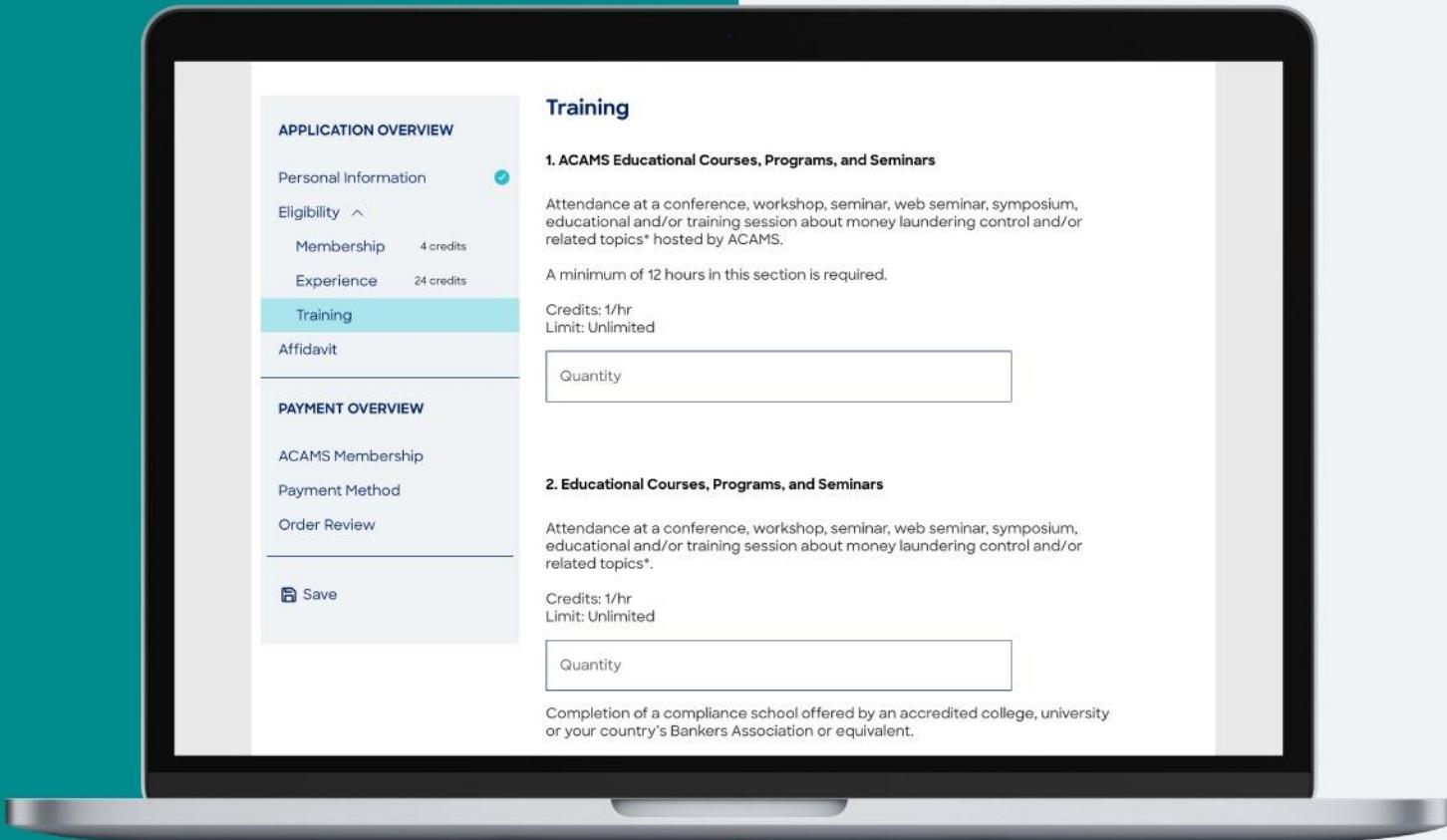
This means you need to either recertify or take the certification test again.

- This example assumes the current year is 2024. The credential expiration date is December 15, 2020. The certification has expired.



# How to Submit a **Recertification Application**

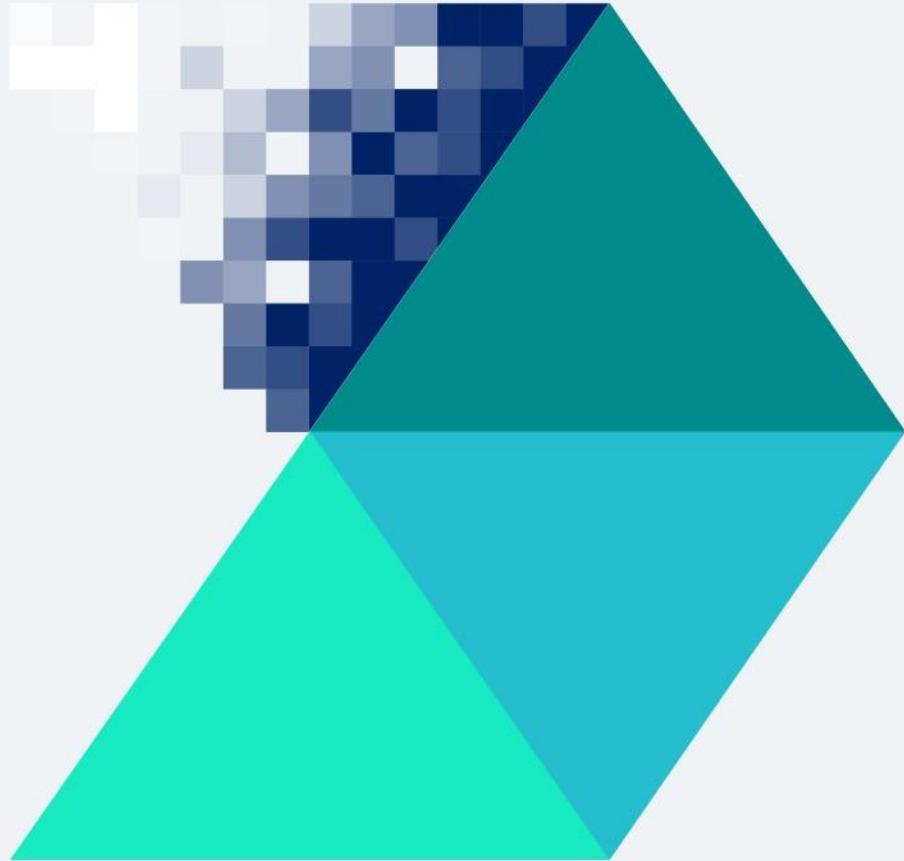
Applicable to specialist and advanced specialist  
certifications only



## Your recertification application

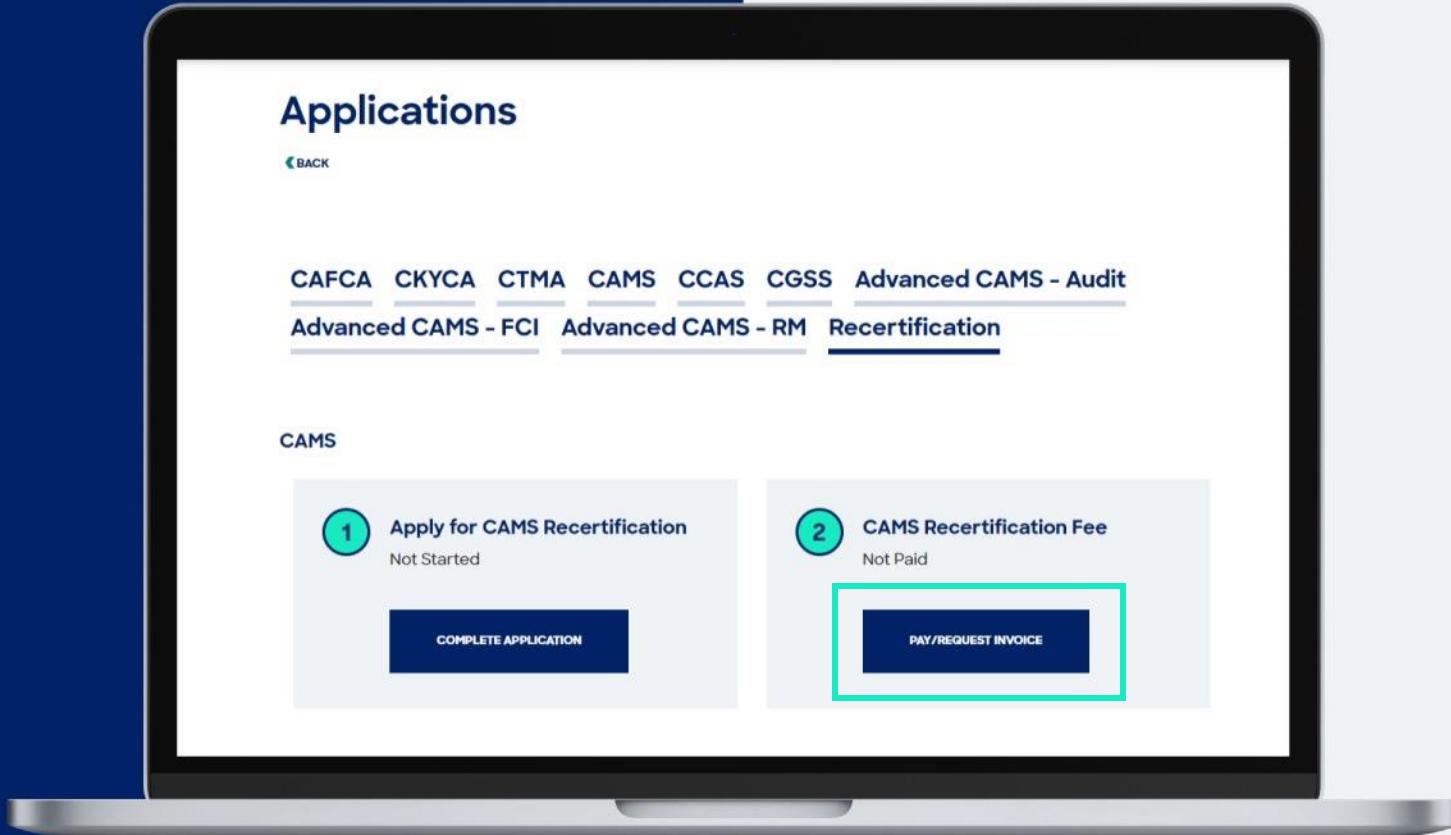
Along with personal information, you will be asked to provide information about your eligibility. Your eligibility is based on your membership status and credits (which you can get for things like professional experience, relevant training, etc.).

If you have any questions about your ACAMS recertification application, please [contact us](#).



# How to Pay for Recertification

Applicable to specialist and advanced specialist  
certifications only



## Paying for recertification

- There is no fee to recertify associate-level certifications.
- **There are recertification fees to recertify specialist and advanced specialist certifications.**
- This step can be completed online when submitting the application by clicking on “Pay/Request invoice”.
- You can also go to the application page, click on “Recertification”, and click “Pay/Request invoice”.



# What Happens After **Recertification?**

## ACAMS Graduate List

Search the listings of our CAMS, CGSS and Advanced CAMS programs to find one of our graduates.

John Smith



1 to 1 results out of 1

Name

City

Country/Region

Certification

John Smith

Phoenix

US

CAMS

1

View: 50

## You've recertified! Now what?

Once the recertification application is approved and the payment is completed (if applicable):

- The recertification process is done, and the credential will be recertified.
- The **applicant's legal name** will be displayed on the [ACAMS Graduate List](#).
- The applicant will receive a recertification confirmation email from ACAMS.

*If you experience any issues, please contact the [Help Center](#).*